

# Oak Hill news

AUG 2009

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### NEWS FLASH

## Police to issue tickets in school zones

As schools open, Oak Hill's extra police patrol schedule will include more emphasis on school zones in the morning and afternoon.

"In an effort to slow traffic, the police officer on duty will be issuing tickets for speeding and not obeying posted signs," Safety Coordinator Tommy Jacobs said.

Parents and teenage drivers should pay extra attention to posted speed limits and stop signs, Jacobs said. 🌿

## Save resources by getting your newsletter online

In a move to save natural resources while delivering timely information to residents, the City of Oak Hill will begin offering readers an option to receive the official City newsletter by email only. (See *City Manager's column on page 2.*)

Residents who prefer to receive a printed copy of newsletters will continue to get them by mail. However, anyone who wants to receive newsletters only by email now has that option.

Both versions will include the same content, but the online version has the advantage of being easily updated.

As the chart below shows, a significant and growing number of residents currently receive City News and/or CrimeWatch bulletins by email.

### What to do

- If you're **happy with your paper newsletter**, don't do anything.
- If you're a **current subscriber** to email news, you'll receive a special email allowing you to update preferences.
- If you're **not a subscriber** to email updates, visit [www.oakhilltn.us](http://www.oakhilltn.us) and click the New Subscriber button. Choose CrimeWatch, City News, or both. Then click "Don't send paper newsletter."

## Stay up to date online

The City offers two updates by email. Visit [oakhilltn.us](http://oakhilltn.us) and click *Get news updates by email* at the top of the home page. You can receive either City News or CrimeWatch or both. You can unsubscribe at any time.

### Not getting your updates?

If you signed up for updates and haven't received any, they may be in your mail program's spam folder. To ensure you always receive updates, add [update@oakhilltn.us](mailto:update@oakhilltn.us) to your address book. 🌿

## CrimeWatch

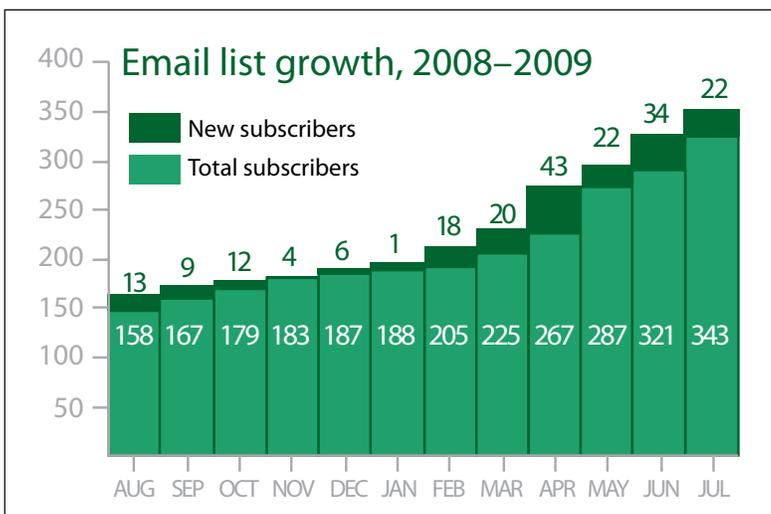
Email alerts on crimes in your neighborhood from Safety Coordinator Tommy Jacobs



## City News



Email summary with links to complete print newsletter contents on the City's website



# City of Oak Hill

## Mayor

Tommy Alsup  
Oak Hill Office: 371-8291

## Vice Mayor

Austin McMullen 298-1492

## Commissioner

Ray Throckmorton 255-3559

## Planning Commission

Art McWilliams, Chair

Mike Allison

Patricia Carlson

Judy Hoover

Trevor Howell

Annelle Rucker

Julia Wesley

*The mayor, vice mayor, and commissioner also sit on this commission.*

## Board of Zoning Appeals

Tom Lawless, Chair

Tonya P. Matthews

Steve Wasserman

## City Attorney

Robert J. Notestine 297-1568

## City Engineer

Collier Engineering 331-1441

## City Manager

Kevin Helms 557-7672

## Assistant City Manager

M.C. Sparks 509-4812

## Safety Coordinator

Tommy Jacobs 557-7329

## Administrative Assistant

Patrick Steiner 371-8291

## Building Official

Bill Burdette 371-8291

## Office

5548 Franklin Pike Suite 102

## Hours

Monday through Friday

8:30 a.m. to 4:30 p.m.

[www.oakhilltn.us](http://www.oakhilltn.us)

## Meeting Dates

Third Thursday

### Planning Commission,

### Board of Commissioners Meeting

Oak Hill City Hall, 5548 Franklin Pike, 5 p.m.

Tuesday before Commissioners' Meeting

### Board of Zoning Appeals

Oak Hill City Hall, 5548 Franklin Pike, 5 p.m.



Don't throw away this newsletter; recycle it!

# Oak Hill making greener choices for sustainability

In October 2007 the International City/County Management Association (ICMA) adopted a resolution calling sustainability the "Issue of Our Age."

For our purposes, we will define sustainability using the definition developed in 1987 by the World Commission on Environment and Development—meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Each member of ICMA was challenged to make a commitment to develop sustainable communities. As a result, I have accepted the challenge and made this commitment. I encourage you to join me as we strive to make Oak Hill a sustainable community.

As a city government, we make numerous decisions on a daily basis. Some of these are small while others have a much greater impact. Each of these decisions should be made while taking the issue of sustainability into consideration. Former ICMA president Michael Willis says that we should do this by making decisions that simultaneously optimize the issues of environment, economy, and equity. He refers to these terms as the "triple bottom line."

## Greener choices

Our initial efforts will be to take the small steps that create a more sustainable community through "greener" choices. We already recycle paper products in the office. We have also recently begun using email correspondence as much as possi-

ble to cut down on the amount of paper that is generated in the office. We are reducing the number of printed newsletters this year to six and supplementing this with increased information delivery through our website and free email subscriptions.

Also, by putting more of our government information online for citizens to access, we eliminate travel and paper production in the distribution of official records. Choosing energy-efficient office products and using energy-efficient light bulbs will be part of our future, as will a switch from printed to online content in our operations where possible.

We ask that you make the same commitment in your homes and offices. No decision is too small.

## Other steps

There are other steps that we are considering that will take more time to develop. One option will be in looking at our future zoning and subdivision regulations. Many communities are now giving incentives to landowners who build using plans and products that limit the impact on the environment.

Another idea that we are considering is the manner in which we conduct our leaf collection. Many cities conduct their leaf collection using a vacuum machine mounted on a trailer. A resident simply rakes leaves to the side of the road and the vacuum trailer comes along and vacuums them up and dispenses them into the bed of a truck. By collecting leaves in this manner, we elimi-

## FROM THE CITY MANAGER

### Kevin Helms



nate from the waste stream the many garbage bags that are currently used in the leaf collection system. With bagged leaves we must take them to the landfill for disposal. However, leaves collected by the vacuum truck can be disposed of at a number of locations that offer compost materials. The end result is less expense for the homeowner, less expense for the city, and a "greener" process for our community.

In closing, though, I challenge you to make an immediate commitment to create a sustainable community through this newsletter. Beginning with our next newsletter, you will have the option to receive it via email. The content will be identical to the printed version, so you will not miss out on anything.

Not only will this reduce the cost of printing and postage, if everyone in Oak Hill chose to receive the newsletter electronically, we could save over 30,000 pieces of paper this year. We hope that everyone who has internet access will decide to make this switch. (See page 1 for instructions.)

However, if you do not have internet access or prefer the printed version, we will still continue to deliver you a copy of the newsletter via the postal service.

Do you have ideas on creating a more sustainable community? Send them to me: [khoakhill@bellsouth.net](mailto:khoakhill@bellsouth.net). 🌱

# Tonya P. Matthews joins zoning board

Attorney Tonya P. Matthews, an associate at Waller Lansden Dortch & Davis, has been appointed to the Board of Zoning Appeals for the remaining year of an unexpired term.

She replaces Lorilee Gulawick who resigned recently because of time constraints after being named to the open seat on the BZA in 2008.

“We are fortunate to have an Oak Hill resident with the expertise, experience, and judgment who is willing to serve on the BZA,” said Mayor Tommy Alsup.

Matthews, a resident of Oak Hill since 2000, said, “I am excited about serving Oak Hill as a

member of the Board of Zoning Appeals and hope to continue the efforts that have preserved the residential character of the city. I hope that my background in real estate will translate into sound and thoughtful consideration of all issues that come before the Board.”

A graduate of the Vanderbilt University School of Law, she joined Waller Lansden in 2005 where her practice is focused on commercial real estate, commercial lending, and corporate law. The summa cum laude graduate of Lipscomb University previously was an associate at Stokes Bartholomew Evans and Petree. 🌿



Tonya P. Matthews

# City adding online access to meetings

By the end of the year, residents can keep up with Oak Hill board meetings on the internet.

The City is partnering with Granicus to broadcast the Board of Commissioners, Board of Zoning Appeals, and the Planning Commission.

Streaming audio of the meetings will be almost real time with only a few minutes' delay.

The audio will be available to the public over the internet for one year after each meeting. If you are not interested in listening to the entire meeting, pull up the agenda and click on a particular agenda item. The program will take you directly to the audio from that portion of the meeting.

After a year, audio will be archived in the City offices just as they are now.

“The program will also allow us to integrate our minute taking for one seamless solution to city meetings,” said City Manager Kevin Helms. “The result is more access for residents to City government.” 🌿

## Engineering proposals under review

More than 20 companies have submitted proposals to provide engineering services for Oak Hill.

“We plan to narrow this list down to approximately three companies,” said City Manager Kevin Helms. “We plan to conduct in-person interviews with the finalists.”

Once the interviews are complete, the staff will recommend a company to the Board of Commissioners for its approval no later than the September 17 board meeting.

The new company will provide all engineering services for the city over the next several years beginning October 1. 🌿



## New school zone signs installed by Jackaroo

New signs mark the expanded school zones for Glendale and Oak Hill schools approved by the Board of Commissioners. Streets affected include Robertson Academy Road, Tyne Boulevard, Thompson Avenue, Oak Valley Lane, and General Bate, Crestridge, Overbrook, Melville, and Churchwood drives.

# CRIMEWATCH

## Residents welcome extra police patrols

After two months, the extra police presence has been well received by Oak Hill residents.

The staggered schedule has allowed the extra patrols hired by the City of Oak Hill from the secondary employment division of Metro Police to be seen out and about throughout the city.

I have received no negative feedback from residents. In fact, the officers have told me that residents have flagged them down just to express their thanks for what they're doing. The officers really appreciate this for it rarely happens.

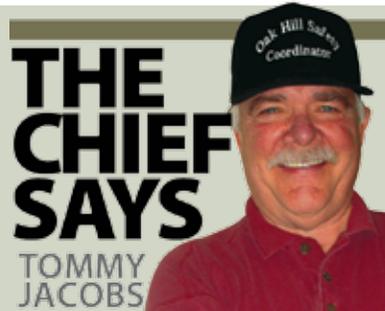
During the first two months, the extra patrols have generated some traffic

Report any criminal activity—no matter how small—because response from Metro is based on number of crimes reported.

tickets and several warnings concerning speeding, posted traffic signs, and traffic lights. Grass cutters have also been issued warnings about parking on the street, which is not allowed, while arrangements are being made for them to park in driveways.

The extra patrols have been operating in four-hour shifts for 12 hours a week. This may be stepped up with the opening of school this month, especially during morning and school hours. (See News Flash on page 1.)

The cars provided by Metro will continue to operate in our city, which is a large zone that includes Oak Hill and half of Forest Hills. Please call the Oak Hill office at 371-8291 or me at 557-7329 to suggest areas where more patrols are needed. 🌿



**THE CHIEF SAYS**  
TOMMY JACOBS

Bicyclists are reminded to wear bright orange reflective vests for safety, especially on streets with no shoulders or designated bicycle lanes. An increasing number of drivers are doing other things—talking on cell phones, putting on make-up—just generally not paying attention. Bicyclists and drivers of cars and trucks should be aware of each other as they share the traffic lane.

**Crime in progress:** 911  
**Crime committed:** 862-8600  
**Oak Hill Safety Coordinator:** 557-7329

## Fourth of July festivities



The annual Oak Hill parade kicks off with a host of participants.



Left, Oak Hill Mayor Tommy Alsup watches with City Manager Kevin Helms, his wife Sonya, daughter Reagan and son Brant. Middle, Assistant City Manager M.C. Sparks, Ace the Office Dog, and Administrative Assistant Patrick Steiner join the parade. Right, Nashville Mayor Karl Dean addresses the crowd after an introduction by Oak Hill Vice Mayor Austin McMullen.

# REVENUES

Item	FY 2008 Actual	FY 2009 Estimated	FY 2010
Building Permits	\$313,744	\$120,500	\$112,000
Sign Permits	\$0	\$0	\$0
Planning & Zoning Fees	\$0	\$0	\$1,750
Telecommunications Fee	\$0	\$0	\$600
Charges for Services	\$0	\$0	\$300
TVA In Lieu	\$43,874	\$45,320	\$45,500
State Sales Tax	\$337,636	\$317,000	\$325,000
Local Sales Tax	\$22,973	\$29,500	\$31,000
State Income Tax	\$929,023	\$320,000	\$300,000
Metro Road Funds	\$88,000	\$88,000	\$88,000
State Beer Tax	\$2,585	\$2,465	\$2,500
State Street Income	\$144,292	\$135,000	\$137,500
Interest	\$397,425	\$220,000	\$225,000
Miscellaneous	\$1,094	\$6,000	\$1,000
<b>TOTAL</b>	<b>\$2,280,646</b>	<b>\$1,283,785</b>	<b>\$1,270,150</b>

# EXPENDITURES

Item	FY 2008 Actual	FY 2009 Estimated	FY 2010
Employee Salaries	\$251,836	\$195,000	\$244,113
Employee Benefits	\$48,403	\$52,000	\$48,225
Board Salaries	\$10,800	\$16,200	\$16,200
Professional Services Salaries	\$0	\$67,000	\$37,500
Retirement	\$0	\$0	\$40,500
Other Professional Services	\$47,112	\$55,000	\$55,000
Public Relations	\$88,967	\$45,500	\$47,000
Office Supplies	\$19,588	\$14,500	\$20,000
Rent	\$30,885	\$24,000	\$34,000
Employee Health Insurance	\$0	\$9,100	\$37,907
Liability Insurance	\$15,151	\$12,971	\$13,000
Worker's Comp Insurance	\$0	\$5,688	\$5,750
Property Insurance	\$0	\$509	\$525
Surety Bonds	\$0	\$0	\$1,260
Election	\$5,885	\$0	\$6,000
Miscellaneous	\$38,904	\$15,000	\$7,500
Repair & Maintenance	\$0	\$3,025	\$5,000
Dues & Subscriptions	\$0	\$5,500	\$6,000
Training	\$0	\$1,000	\$2,500
Travel	\$0	\$1,500	\$4,500
Auto Allowance	\$15,834	\$1,700	\$2,000
Legal Notices	\$0	\$2,500	\$2,500
Police Patrols	\$0	\$3,000	\$47,000
Utilities	\$0	\$9,600	\$13,000
Debt Service	\$0	\$0	\$0
<b>Operating Expenses</b>	<b>\$573,365</b>	<b>\$540,293</b>	<b>\$696,980</b>
<b>Capital Outlay</b>	<b>\$4,668</b>	<b>\$0</b>	<b>\$12,000</b>
Street Supplies	\$0	\$6,000	\$7,000
ROW Mowing	\$0	\$41,000	\$41,000
Street Lighting	\$33,178	\$42,000	\$42,000
PW Emergency	\$281,808	\$35,000	\$37,000
Chipper Contracting	\$38,502	\$162,000	\$162,000
Street Repair & Maintenance	\$0	\$50,000	\$50,000
Snow/Salt Contracting	\$30,385	\$23,750	\$24,750
Professional Svc.	\$51,031	\$4,500	\$35,500
<b>Operating Expenses</b>	<b>\$434,904</b>	<b>\$364,250</b>	<b>\$399,250</b>
<b>Capital Outlay</b>	<b>\$72,684</b>	<b>\$129,600</b>	<b>\$25,000</b>
Opt. Trn. Sanitation Fund	\$289,992	\$289,992	\$289,992

Item	FY 2008 Actual	FY 2009 Estimated	FY 2010
<b>Total Operating Expenses</b>	<b>\$1,298,261</b>	<b>\$1,194,535</b>	<b>\$1,386,222</b>
<b>Total Capital Outlays</b>	<b>\$77,352</b>	<b>\$129,600</b>	<b>\$37,000</b>
<b>GRAND TOTAL</b>	<b>\$1,375,613</b>	<b>\$1,324,135</b>	<b>\$1,423,222</b>

Item	FY 2008 Actual	FY 2009 Estimated	FY 2010
Employees	4	4	4
<b>FY 2008 Actual</b>	<b>\$6,709,848</b>	<b>\$7,614,881</b>	<b>\$7,574,531</b>
Beginning Fund Balance	\$6,709,848	\$7,614,881	\$7,574,531
Revenues	\$2,280,646	\$1,283,785	\$1,270,150
Expenditures	(\$1,085,621)	(\$1,034,143)	(\$1,133,230)
Other	(\$289,992)	(\$289,992)	(\$289,992)
Ending Fund Balance	\$7,614,881	\$7,574,531	\$7,421,459

# City of Oak Hill FY 2009–2010 Final Budget

The 2009-2010 City budget was approved on second reading at the July 16 Board of Commissioners meeting after a public hearing.

## CALENDAR

### ● August 18 Board of Zoning Appeals

Monthly meeting  
Oak Hill City Office  
5548 Franklin Pike  
371-8291

### ● August 20 Planning Commission/ Board of Commissioners

Monthly meeting  
Oak Hill City Office  
5548 Franklin Pike  
371-8291

# QUICK CALL LIST



## CITY OF OAK HILL

5548 Franklin Pike #102  
371-8291 FAX 373-6886  
www.oakhilltn.us

## SOLID WASTE SERVICES

### Chipper Service

Jackaroo: 371-8291

### Garbage Pickup

Clean Earth Sanitation: 371-8291

### Snow and Ice

### Management Service

Mid Tennessee Erosion Control:  
371-8291

## Public Street Repairs, Street Signage, and Drainage Maintenance

City Office: 371-8291

## Dead Animal Removal

City Office: 371-8291

After Hours: 862-8971

## Emergency : 911

**Non-Emergency Fire:** 327-1300

**Non-Emergency Police:** 862-8600

**West Sector Patrol:** 862-7747

**Oak Hill Safety Coordinator:** 557-7329



## Unofficial summary

### Board of Zoning Appeals

July 14, 2009

- Approved request of Kenneth Sledge, 930 Van Leer Drive, to add a roof over the porch and, at owner's request, continued until August the proposed construction of a new 3-car garage.

**Agendas** for the Planning Commission, Board of Zoning Appeals, and Commissioners Meeting are posted online in the week before the meeting.

**Unofficial summaries** of board and commission meetings are posted in the week after the meetings.

**Approved minutes** of Oak Hill meetings are posted after they are voted on at the next meeting held.

Visit [www.oakhilltn.us](http://www.oakhilltn.us)

## Unofficial summary

### Board of Commissioners

July 16, 2009

- Passed 2009-2010 City Budget as presented on second reading after a public hearing and having been advertised in *The Tennessean*.

- Approved 2-1 a motion for the City Manager to determine if the ethics complaint should go forth and if so to recommend an attorney for the investigation.

- Heard report from the City Manager that there had been an early show of real interest to Request for Proposals for the City Engineer position which are due July 31, 2009.

- Received brief updates from the City Attorney on legal matters. 🌿

## Former City official dies

Former Oak Hill Vice Mayor Ben Shields, 91, died July 25 after an extended illness.

He was Commissioner from 1983 to 1985 and Vice Mayor from 1985 to 1987.

An agent for the National Life and Accident Insurance Company, he held many positions, retiring as vice president and agency secretary. His long career at National Life was interrupted to serve 3½ years during World War II, entering as a private and discharged as a captain.

Survivors include his wife of 64 years, Maxine; son Ben Shields Jr.; daughter Shelly Anne Shields; and granddaughter Ashley Shields. 🌿

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