

**MINUTES OF A REGULAR MEETING OF
THE PLANNING COMMISSION
CITY OF OAK HILL, TENNESSEE**

December 22, 2009

The Planning Commission of the City of Oak Hill, Tennessee met in the City Office. Planning Commission members in attendance were Art McWilliams, Austin McMullen, Julia Wesley, Mike Allison, Mac Rucker, Joe Hodgson, and Patricia Carlson. Staff present were City Manager Kevin Helms, City Engineer Zach Dufour, Assistant City Manager M. C. Sparks, Chief Building Official Bill Burdette and Administrative Assistant Patrick Steiner. Mr. McWilliams acted as chair, and Ms. Sparks served as secretary.

The meeting was called to order at 6:00 pm. The following matters came before the Commission and were acted upon as indicated:

1.) PC-09-6: Mr. Ray Booth, 1128 Travelers Ridge Drive – A request was made to replace a fire damaged house with a new residence, to be placed on the existing foundation; this lot is in a steep slope area, and therefore requires approval from the Planning Commission. Mr. Helms explained the current plans for the proposed residence place the new construction in the same footprint, on the same foundation, as the house that burned. This would mean that the soil analysis would still apply; the suggestion is that if approved, a stipulation should include that if there is any future change to the footprint a new soil analysis would be required. Mr. Dufour concurred with this assessment.

Adjacent neighbors were notified, and no comments were received by the City Office.

After questions regarding the footprint and plans for the residence, upon a Motion duly made by Ms. Wesley and Seconded by Ms. Rucker, the following was Passed Unanimously;

“Moved that the request for approval of construction at 1128 Travelers Ridge Drive is granted, with the stipulation that if at any time in the future there is a change to the footprint on the site, a new soil analysis must be provided to the Planning Commission.”

2.) PC-09-7: Mr. Don Kintner, 5413 and 5417 Forest Acres Drive – A request was made to allow the recombination of two adjacent lots owned by Mr. Kitner into one lot; this was approved by the Planning Commission in August 2006, but the approval has lapsed as the plat was never registered. Mr. Kitner said

that his surveyor did not make the required corrections and bring to the City office, and the time expired for the approval.

Adjacent neighbors were notified, and no comments were received by the City Office.

After discussion, upon a Motion duly made by Mr. Allison, and Seconded by Mr. McMullen was Passed Unanimously;

“Moved that the request for recombination of the lots at 5413 and 5417 Forest Acres Drive is granted.”

3.) Discussion of Meeting Dates – Mr. Helms explained that discussions have been held with the Board of Zoning Appeals and the City Engineer regarding the best meeting time, and suggested that at this time the Planning Commission keep its meeting on the fourth Tuesdays each month to help facilitate submission dates and review by the City Engineers.

4.) Adjournment – After discussion of several general topics, there being no further business, the meeting was adjourned on a motion duly made and seconded at 6:21 pm.

City Recorder

Chair