

**MINUTES OF A CALLED MEETING OF THE BOARD OF COMMISSIONERS
CITY OF OAK HILL, TENNESSEE**

December 8, 2009

The Commissioners of the City of Oak Hill, Tennessee met at the Oak Hill City Hall. Those present were Mayor Tommy Alsup, Vice-Mayor Austin McMullen and Commissioner Ray Throckmorton. Also present were City Attorney Bob Notestine, City Manager Kevin Helms, Administrative Assistant Patrick Steiner, and Assistant City Manager M. C. Sparks. Mr. Alsup acted as chair, and Ms. Sparks served as secretary.

I., II., and III. Meeting Called to Order – Mr. Alsup opened the meeting at 5:00 p.m., with the Pledge of Allegiance.

IV. Old Business

A. Award of Contract with Kimley-Horn & Associates for City Engineering – Mr. Helms reported on the progress with the contract since the last meeting, including changing the amount of time the City has to protest invoices, and having a paragraph added outlining “quality control” and the frequency of visits to sites.

After discussion, on a motion Made by Mr. McMullen and Seconded by Mr. Throckmorton, the following was Passed Unanimously:

“Moved to approve the contract with Kimley Horn and Associates to engage the firm as the City Engineering firm.”

B. Consideration of Ordinance to Set 2010 City Election – 2nd Reading – Mr. Helms reported that the ordinance remains unchanged, which calls for the June 2010 election.

After discussion, on a motion Made by Mr. McMullen and Seconded by Mr. Throckmorton, the following was Passed Unanimously:

“Moved to pass on second reading Ordinance 09-2 to establish a City election in 2010.”

V. New Business

A. Exercise Contract Extension for Jackaroo – Mr. Helms reported on the two contracts with Jackaroo, Inc.; the first contract is for general public works projects in the city and mowing and clearing of right-of-ways, and the second contract is for the chipper service which removes brush, leaves and limbs left out by residents for collection. The terms for the

contracts are up in March 2010, and the City has the right to renew. Mr. Helms recommended that the City renew both contracts with Jackaroo at this time.

After discussion, on a motion Made by Mr. Throckmorton and Seconded by Mr. McMullen, the following was Passed Unanimously:

“Moved to exercise the extension on both contracts that the City has with Jackaroo, Inc. and renew both contracts for the appointed time as outlined.”

There were no other items on the agenda and no time allotted for public comments, as State law requires a listing of all items on an agenda for a called meeting.

The staff will be at the City office at 5:00 on Thursday, December 17 for the regularly scheduled meeting of the Commissioners; if there is no quorum present, there will be no meeting held.

VI. Adjournment – Upon Motion duly made and Seconded, the meeting was adjourned at 5:09 pm.

City Recorder

Mayor